



# Board of County Commissioners Agenda Request

## 5I

Agenda Item #

**Requested Meeting Date:** January 7, 2025

**Title of Item:** Approve Out-of-State Travel

<input type="checkbox"/> REGULAR AGENDA  <input checked="" type="checkbox"/> CONSENT AGENDA	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> <p>Commissioner Kearney would like to represent Aitkin County at the 2025 NACo Annual Legislative Conference in Washington, DC on March 1-4, 2025. Board approval is required for any out-of-state travel.</p> <p>Costs are approximate and will be finalized when arrangements are made.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve out-of-state travel for Commissioner Kearney to attend the 2025 NACo Annual Legislative Conference.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Flights - \$473 (estimates) Conference Registration - \$530 Hotel - \$2,255		

Legally binding agreements must have County Attorney approval prior to submission.